



State Professional Development Center

2014 Fall Semester

- September -

PD Code /Session #	Class Name	Dates & Times	Cost	Registration
PD5081 /0003	Transformational Leadership Series - see list of classes, dates and times below	August 26, September 3, 9, 23, 30, October 7 8:30 a.m. - 4:30 p.m.	\$505 for the series + 10% materials fee	Register
	PD5075 - 0004 Leadership in Action	August 26 8:30 a.m. - 4:30 p.m.	\$123	Register
	PD2009 - 0025 Creating a Motivating Environment	September 3 8:30 a.m. - 4:30 p.m.	123 + \$10 Clifton Strength Finder	Register
	PD5085 - 0002 Vision & Change	September 9 8:30 a.m. - 4:30 p.m.	\$123	Register
	PD5071 - 0009 From Me to We: Effective Collaboration	September 23, 30 8:30 a.m. - 4:30 p.m.	\$190	Register
	PD1032 - 0007 Teambuilding	October 7 8:30 a.m. - 4:30 p.m.	\$123	Register
PD5082 /0005	Effective Management Series - see list of classes, dates and times below.	August 27, 28, September 4, 10, 11, 17, 18, 25 8:30 a.m. - 4:30 p.m.	\$570 for the Series + 10% materials fee	Register
	PD1002 - 0042 Approaching Supervision	August 27 8:30 a.m. - 4:30 p.m.	\$123 + \$15 Open Enrollment Gallup Assessment Fee	Register
	PD2010 - 0049 Documenting Disciplinary Action	August 28 8:30 a.m. - 4:30 p.m.	\$123	Register
	PD1017 - 0050 Managing Conflict (also known as: Conflict Management)	September 4 8:30 a.m. - 4:30 p.m.	\$123 + \$18 Open Enrollment Fee Thomas Kilman Conflict Instrument	Register
	PD5027 - 0017 Myers-Briggs & Communication	September 10 8:30 a.m. - 4:30 p.m.	\$123 + \$30 Open Enrollment Fee MBTI Assessment & Guide	Register
	PD5083 - 0004 Diversity Management	September 11 8:30 a.m. - 4:30 p.m.	\$123	Register
	PD2028 - 0009 Performance Management	September 17 8:30 a.m. - 4:30 p.m.	\$123	Register
	PD5049 - 0008 Planning & Labor Relations	September 18 8:30 a.m. - 4:30 p.m.	\$123	Register
	PD5084 - 0005 Simulation	September 25 8:30 a.m. - 4:30 p.m.	\$123	Register

PD5095 /0001	Effective E-mail Writing Class is Full	September 3 8:30 a.m. - Noon	\$95	Class is Full
PD5087 /0003	Citizen Engagement in the 21st Century	September 4 8:30 a.m. - 4:30 p.m.	\$123	Register
PD5022 /0040	Records and Information Management	September 9 9:00 a.m. - 3:00 p.m.	\$110	Register
PD1007 /0006	Decision Making NEW	September 10 8:30 a.m. - 4:30 p.m.	\$123	Register
PD1044 /0003	PowerPoint 2010: Beginning	September 11 9:00 a.m. - 3:00 p.m.	\$110 + \$10 Lab Fee	Register
PD5066 /0025	The Leadership Challenge Series Missoula	September 16, 17 & 24 8:30 a.m. - 4:30 p.m.	\$400 + 10% materials fee	Register
PD5059 /0009	State Budget Process	September 16 8:30 a.m. - 4:30 p.m.	\$123	Register
PD2003 /0000	Delicate Balance: Privacy & the Right to Know	September 23 9:00 a.m. - 3:00 p.m.	\$110	Register
PD4001 /0034	Effective Communication Skills New	September 24 8:30 a.m. - 4:30 p.m.	\$123	Register
PD5031 /0038	Basic Purchasing	September 25 8:30 a.m. - 4:30 p.m.	\$123	Register
PD4003 /0024	Facilitating Groups	September 30, October 1 8:30 a.m. - 4:30 pm. October 2 8:30 a.m. - Noon	\$220	Register